



INUKTUT LANGUAGE PLAN

Version 251113

The *Inuktut Protection Act* (IPA) outlines the language obligations of organizations in Nunavut. The purpose of this Inuktut Language Plan is to identify if your organization is in full compliance with the IPA. If your organization is currently not in full compliance, this Inuktut Language Plan can help determine the steps needed to comply with the clear timelines of your commitment.

Once this form is submitted, the Office of the Languages Commissioner of Nunavut (OLCN) will review the plan for approval. The OLCN will also review your organization's progress within one year of approval.

For assistance in completing this form or any questions, please contact us by email at langcom@langcom.nu.ca or by phone at 867-975-5080 or 1-877-836-2280 (toll-free).

1 / INFORMATION ABOUT THE ORGANIZATION

Information about the Applicant

Last name:

First name:

Corporation/Partnership/Association Name:

Address:

City/Town:

Postal Code:

Province:

Email:

Telephone:

Fax:

2 / OBLIGATIONS OF ORGANIZATIONS PROVIDING PARTICULAR SERVICES

According to subsection 3(2) of the IPA, an organization shall communicate with the public in Inuktut when delivering the following particular services:

- Essential services, including:
 - Emergency, rescue or similar urgent services or interventions, including intake or dispatch services, and
 - Health, medical and pharmaceutical services
- Household, residential or hospitality services, including:
 - Restaurant, hotel, lodging, residential or housing services, and
 - Basic services to households, including the supply of electricity, fuel, water and telecommunications.

Other prescribed communications under section 3 of the IPA.

- Does your organization provide these particular services? Yes No

If you answered no to the above question, please skip directly to part 3 of this form.

If your organization provides these services, please confirm that the following requirements are met: the notices, warnings, and instructions, such as restaurant menus, hotel room instructions, drug use instructions, or any other service instructions, are available in Inuktut.

- Are all notices, warnings or instructions available in Inuktut? Yes No
- Is Inuktut at least equally prominent as the other languages used? Yes No

If you answered no to any of the above questions, please describe the measures your organization will take to comply with the obligations within the timeframe below fully.

Within 3 months measures	Within 9 months measures

Qaujauqiaq Inuktut, Inuktitut and English

Uqauhinut Kamisinaup Havakvia Nunavunmi

Commissioner of the Languages of the Nunavut

Bureau du commissaire aux langues du Nunavut

3 / OBLIGATIONS FOR ALL ORGANIZATIONS

3.1 Public Signs:

Description: The public signs include hours of operation, directional, emergency and exit signs

- Are all public signs available in Inuktut? Yes No
- Is Inuktut at least equally prominent as the other languages used? Yes No

If you answered no to any of the above questions, please describe the measures your organization will take to comply with the obligations within the timeframe below fully.

Within 3 months measures	Within 9 months measures

3.2 Posters and Commercial Advertisements:

Description: The posters and commercial advertisements include posters, flyers, brochures, promotional materials, & all ads

- Are all Posters and Commercial Advertisements available in Inuktut? Yes No
- Is Inuktut at least equally prominent as the other languages used? Yes No

If you answered no to any of the above questions, please describe what measures your organization will commit to comply with the obligations within the timeframe below fully.

Within 3 months measures	Within 9 months measures



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Uqashinnit Kamishnaup Nunavutia Nunavutii

Office of the Languages Commissioner of Nunavut
Bureau du commissaire aux langues du Nunavut

3.3 Reception, customers and client services:

Description: Reception, customer and client services include in-person and telephone greetings, voicemail messages, email correspondence, online services and any other client interactions.

- Are all receptions, customers and client services available in Inuktut? Yes No
- Is Inuktut actively offered in all reception, customer and client services? Yes No

If you answered no to any of the above questions, please describe the measures your organization will take to comply with the obligations within the timeframe below fully.

Within 3 months measures	Within 9 months measures

4 / ATTESTATION OF ACCURACY FOR APPROVAL

I, NAME serving in the capacity of TITLE at ORGANISATION, hereby certify, on my honor, that all information provided in this form is true, accurate, and complete to the best of my knowledge and belief.

Date: _____ Signature: _____

Please submit this document to the Office of the Languages Commissioner at

Email : langcom@langcom.nu.ca

Or

Mail: Office of the Languages Commissioner,
3A-630 Queen Elizabeth Way,
Iqaluit, NU,
X0A 3H0

Internal use only		
Approval of the plan:	Yes	No
Comments:		
Date:	Signature: _____	
<i>Submission date:</i>	<i>Reception date:</i>	
<i>Next Follow-up:</i>	<i>File Number:</i>	
<i>Type of Organization:</i>	<i>Location(s):</i>	
<i>Comments:</i>		
<i>Complaint(s):</i>	Yes	No
<i>Information:</i>		